

PATTACONK YACHT CLUB, INC.
LAWN CARE SERVICES
REQUEST FOR PROPOSALS (BIDS)

Pattaconk Yacht Club, Inc. is seeking sealed bids for lawn care services for the period beginning May 1, 2010 and ending October 31, 2010.

Bids shall clearly state that the lawn care services will be provided in conformance with the description and specific requirements set forth herein.

Bids shall indicate the total cost of the lawn care services for the period specified above and that billing for such services will be made in six (6) equal monthly installments for services rendered.

Bids shall be dated, signed by the person or persons submitting the Bid, and enclosed in a sealed envelope which must be marked: **"BID FOR PYC LAWN CARE SERVICES, MAY 1, 2010 TO OCTOBER 31, 2010"**. This envelope must be in another sealed envelope addressed to: **Joseph Bevivino, Vice Commodore, Pattaconk Yacht Club, Inc., 45 Village Lane Burlington CT 06013**. The Certificate of Insurance specified hereinafter shall be enclosed with the Bid.

BIDS WILL BE RECEIVED BY PATTACONK YACHT CLUB, INC. UNTIL 4:30 P.M. LOCAL TIME, March 6, 2010, AFTER WHICH TIME NO FURTHER BIDS WILL BE ACCEPTED.

DESCRIPTION OF LAWN CARE SERVICES:

A. GENERAL:

In general, the work includes keeping all lawn areas at Pattaconk Yacht Club, Inc. neatly mowed at all times during the period specified above.

B. SPECIFIC REQUIREMENTS:

1. Maintain all lawn areas during the entire time period specified above by mowing and trimming at the frequency required to maintain the lawns in a neat condition throughout the growing season.
2. All work is to be performed during weekdays, weather permitting. No lawn care services shall be done in the areas between the access drives and the boat slips during weekends (Friday afternoons through Sunday evenings). No lawn care services shall be done in any lawn areas on holidays or on days when Club social events are scheduled.
3. Trimming shall be done along all lawn edges, including around trees, along drives and along walkways within and alongside the lawn areas, and along the top of the bank at the Connecticut River.
4. Picnic tables, lawn furniture, barbecue grills, etc., shall be moved as required to insure a neatly trimmed lawn. All moved items shall be placed back into their original position as soon as the mowing and trimming in such positions has been completed.
5. The methods and pattern of mowing and trimming shall be such that the grass clippings are directed away from the boats.

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6. Each time after mowing and trimming has been completed; grass and weed clippings shall be removed from all walkways, picnic tables, lawn furniture, barbecue grills, etc.

C. INSURANCE REQUIREMENTS:

The Lawn Care Services Contractor shall have in force, throughout the lawn care period specified above, insurance that will protect him from claims set forth herein which may arise out of or result from the Contractor's execution of the lawn care services, whether such execution be by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

1. Claims under worker's compensation, disability benefit and other similar employee benefit acts;
2. Claims for damages because of bodily injury, occupational sickness or disease, or the death of his employees;
3. Claims for damages because of bodily injury, sickness or disease, or death of any person other than his employees;
4. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Contractor, or (2) by any other person;
5. Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

Insurance Coverage to Be as Follows:

- A. Commercial General Liability

INSURANCE REQUIREMENTS:

Persons/firms submitting a Bid in response to the RFP must submit written evidence with their Bid that they have Worker's Compensation and Disability Insurance meeting the State of Connecticut statutory requirements or, in lieu thereof, evidence that they are exempt therefrom.

OTHER REQUIREMENTS:

Persons/firms submitting a Bid in response to the RFP must submit evidence of licensure in accordance with the State of Connecticut Sales and Use Tax Act.

PATTACONK YACHT CLUB, INC. RIGHTS:

The right is reserved by the PYC Executive Committee, on behalf of Pattaconk Yacht Club, Inc., to reject any or all Bids, to waive any informalities or defects or to accept the Bid that, in the judgment of the Executive Committee, will be in the best interest of Pattaconk Yacht Club, Inc. PYC also reserves the right to cancel this agreement if the Executive Committee finds that the service provided is not up to standard.

PYC EXECUTIVE COMMITTEE

By: Joseph Bevivino
Vice Commodore

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REFERENCES

*PLEASE PROVIDE THE NAMES, ADDRESSES AND TELEPHONE NUMBERS OF 3 REFERENCES
AND INCLUDE WITH YOUR BID PROPOSAL*

Name	Title	Address	Phone	Relationship

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ADDENDUM

ALL REQUESTS FOR PRE-BID WALK-THROUGHS MUST BE SCHEDULED IN ADVANCE BY CONTACTING JOE BEVIVINO, THE PATTACONK YACHT CLUB, INC.'S VICE COMMODORE, AT (860) 673-0550.